



**NATIONAL TRANSPORT
AND SAFETY AUTHORITY**

SUPPLIER SENSITIZATION WORKSHOP FOR RESERVED GROUPS

National Transport and Safety Authority (hereinafter "NTSA"), was established through an Act of Parliament; Act Number 33 on **26th October, 2012** with the objective of harmonizing the operations of key road transport departments and help in effectively managing the road transport sub-sector and minimizing loss of lives through road crashes.

In order to be considered for procurement opportunities, duly registered YWPD firms are required to submit applications and the listed documents for registration for the specified list of categories of supplies, services or works which may be obtained from our website at <http://www.ntsago.ke> or <http://supplier.treasury.go.ke> for purposes of inviting them on rotational basis for subsequent tendering proceedings such as request for quotations or restricted tendering that may arise over a period of two years. Applications are to be submitted on a continuous basis to the address below or by email to procurement@ntsago.ke:

1. Registration Submission Form addressed to Director General indicating the area or category of interest
2. Company /Business Registration Certificate
3. The National Treasury AGPO Certification for Youth, Women or PWD and necessary registration for those seeking consideration for works
4. Latest CR 12 Certificate for Companies (Limited Companies Only)
5. List of Directors/Proprietors and their Identification documents
6. Valid Tax Compliance Certificates
7. Duly completed Business Questionnaire
8. Bank Reference Letter with a disclosure of the mandatory signatories to the account

In view of the above, NTSA will hold a sensitization workshop for the above groups on **Thursday 11th April, 2019** starting from **09.00hrs to 12.00 noon** in our offices at Hill Park Building, Upper hill road, Nairobi.

Interested firms/individuals are requested to make reservations for the workshop by sending a request for reservation to procurement@ntsago.ke for one representative. Admission to the venue will strictly be for those who make reservations which **MUST** be received by close of business **Monday 8th April, 2019**.

Registration documents are to be submitted on a continuous in plain sealed envelopes clearly marked "**Registration Category No: N TSA-REG---/2018-2020**" and deposited in the Tender Box located on the Ground Floor of our offices or be addressed to:

**Director General
National Transport and Safety Authority
Hill Park Building, Lower Hill Road
P.O Box 3206-00506, Nairobi Kenya.**

National Transport and Safety Authority reserves the right to accept or reject an application and is not obliged to assign reasons for its decision thereof save as provided under written law.

Any canvassing or giving of false information will lead to automatic disqualification.

Director General

www.ntsago.ke